

## Town of Woodbury Select Board

April 25, 2019

### Meeting Minutes

**Select Board Members:** Paul Cerutti; Brian Shatney; Michael Gray

**Town Officers:** Brandy Smith, Town Treasurer; Diana Peduzzi, Town Clerk; Patrick Flood, Phoebe Slater, Kim Silk, Stephen Murphy, Cacky Peltz- Woodbury School District Board (WSDB); Richard Paton, Woodbury Cemetery Commission

**Members of the Public:** Amy Masse, Woodbury School Principal; Joanne LeBlanc, OSSU Superintendent; Russel and Rita Richardson; Jim Smith; Robin Durkee; Norman Etkind; Mark Demers

**Media:** Griffin Lussier - Hardwick Community Television

Meeting was opened at 6:04 P.M.

**Executive Session:** Michael made a motion at 6:05 p.m. for the select board to go into executive session, citing 1VSA Sec. 313(a)(2) for negotiating Lease Options and 1VSA Sec. 313 (a)(1) for Contracts, inviting the WSDB, Joanne, Amy, Brandy and Norman. The WSDB in turn elected to go into executive session. The select board came out of executive session at 7:09 p.m.

Meeting was again opened at 7:10 p.m. A motion was made and approved to award the school roof contract to Watershed Construction and Restoration. They were the lowest bidder at \$51,610 and were given high recommendations from their references.

Patrick Flood made a motion to accept a lease for the Woodbury School between the Town and the Woodbury School District with one change in the draft lease regarding the third year of rent for the school. **Section 2. RENT** of the lease, addressing the academic year 2020-2021 will state –“Rent for the Premises for the 2020-2021 academic year shall be the sum of One Dollar (\$1.00).” Patrick also proposed that the Select Board and the School Board will meet within the next 60 days to decide on the details of who pays for what regarding the school. Both Boards acknowledged that negotiations will be needed to determine adequate rent in the second year of the lease to cover costs of the Town in the following years. Both the WSDB and the select board voted to approve the lease as written with the one noted change and to approve the proposed plan for establishing the financial responsibilities of the town and the school district.

**Adjustments to Agenda:** Emergency Generator Contract-Review and sign

**Public Comment:** None

**Approve the Bills to the Town:** Bills are approved

**Minutes from the April 8, 2019 Select Board meeting:** Minutes are approved

**Town Treasurers Report:** Woodbury collected \$4,824.96 in cash receipts and \$3971.30 in delinquent taxes since the last SB meeting. Brandy requests a change in the allocation for receipts collected for recording Woodbury land transfers. Presently the allocation is set for 50% going into a Records Fund to pay for expenses incurred in preserving old land records; the other 50% goes into the general fund. This rate was increased a few years ago to increase the rate of restoration. The town has since received a bequest from Eleanor Angell to be used towards that function and the balance of \$6,000 is in the Records Fund. Brandy would like the town to return to allotting 20% to the Records Fund and 80% to the general fund for land recording receipts; this is approved by the select board.

**Town Clerk's Report:** Diana announced the Woodbury School District budget vote on Thursday, May 9. It will be held in the Woodbury school gym, starting at 6:30 p.m.

**Old Woodbury Store Project:** The second Phase 1 study has been completed. The survey is underway; surveyors are having difficulty finding old boundary markers. The title search has also been

completed. Diana has submitted all of these to Lauren Oates of VEM; she will in turn submit these reports to FEMA and final consideration for the grant award will hopefully be soon after they receive this information.

**Cemetery and Town Mowing:** There were no bids submitted for the mowing. The person who has done the mowing recently cannot afford the required workman's comp if he is using an employee and there is too much work for him to do alone. The bid was for a three year contract, this may also have been a deterrent. It is decided to contact a few people that might be interested and see if an arrangement can be worked out for this year. Richard mentions he would like to change the fence posts this year for the Buck Lake Cemetery.

**Local Emergency Management Plan (LEMP):** Chance Payette, Woodbury's Emergency Management Director, presented the completed LEMP he and Michael had worked on. The plan, due for submission by May 1, was approved and signed by the select board.

**Town Official Appointments:** Heather Lamphere has withdrawn her offer to be the town's Health Officer. Michael, by default, is considered the Health Officer until the position is filled. Michael will contact other neighboring towns to see if there is the possibility of Woodbury sharing a Health Officer.

**Paving Upper Cabot Road:** The select board decides to not pave the upper part of the Cabot Road to the new proposed Swenson Quarry access road after reviewing the expenses involved. The estimate for the paving was \$265,000. The VTrans paving grant would cover \$175,000 with a town match of \$35,000 for a total of \$210,000. The town's Paving Fund, with \$43,000, would be depleted and would not completely cover the needed difference. Also the town's yearly road salt expense would triple from \$10,000 a year to \$30,000. The Cabot Road is in good shape as is, with few erosion problems. For the short time during mud season when the trucks from the quarry are limited in their hauling of granite, the initial and ongoing expenses of having the upper Cabot Road paved did not seem worth it to the select board. Residents also expressed concerns about speeding on the Cabot Road. The Central Vermont Regional Planning Commission has been contacted to monitor the traffic this summer.

**Town Highway Report:** There were flooding issues for the town roads with the heavy rain and snow melt on Saturday, April 20<sup>th</sup>. Culverts on County Road could not handle the water running down from the Woodbury Mountain ridge and overflowed, washing out a part of the road on the corner along Greenwood Lake. Another culvert further south on County Road was also washed out. Culverts on East Hill Road and Dog Pond Road developed sink holes. The road crew put in a full day on that Saturday resolving those issues. The warm weather and rain also brought on mud season effects on several roads with many deep muddy sections and clay boils. The select board requests a meeting with the road foreman, Greg Parkhurst, to discuss plans for work on the roads this summer; Greg has several projects anticipated for this summer.

**Updates: Town Hall- Alcohol Use - VLCT/PACIC,** the town's insurance provider, was contacted about the possibility of a waiver of the town hall's policy of no alcohol with the use of the town hall. The town was told to stick with the policy and not to allow alcohol use. The select board agrees.

**Meeting adjourned at 8:32 p.m.**

Approved:

Date: 13 May, 2019

Paul Cerutti

Michael Gray

Brian Shatney