

Town of Woodbury Select Board

May 13, 2019

Meeting Minutes

Select Board Members (SB): Paul Cerutti; Brian Shatney; Michael Gray

Town Officers: Diana Peduzzi-Town Clerk; Brandy Smith-Town Treasurer; Laura Dailey-Assistant TC/Scribe, Greg Parkhurst-Road Foreman

Members of the Public: Louise Anair

Media: Leif Goldberg-HCTV; Michael Bielawski-Hardwick Gazette

Michael called the meeting to order at 6:00 P.M.

Adjustments to Agenda: None

Public Comment: None

Bills to the Town: Bills are approved

Minutes from the April 25, 2019 Select Board meeting: Minutes are approved

Executive Session: At 6:04 p.m., the SB voted to go into executive session - citing 1 VSA, Section 313(a)(3) Personnel Discussion – inviting Greg Parkhurst. The SB came out of executive session at 6:20 p.m. No decisions were made.

Town Highway Report:

- Greg stated the culvert on County Road that washed out with the April 20th flooding in town was replaced with a larger culvert. Another culvert on County Road was replaced today and they plan to replace another on County Road by Dog Pond Road. Other summer plans are to replace more culverts along County Road towards Greenwood Lake. A culvert is needed by the sharp corner at the end of Greenwood Lake but there isn't a place to direct the runoff. Staff from VTrans will also assist in accessing some of the larger metal culverts in town for future replacement work. Of course part of making plans for summer work is that you also have to deal with the unplanned.
- Paul stated that he was fine with more time being allotted to the part time road crew members to help Greg keep up with road maintenance. Greg stated that he was limited to 30 hours for each part time worker. With the late spring and consistent rain this could be helpful to catch up with the spring maintenance of the roads. The SB agrees with Paul's suggestion.
- Michael stated that this year's Municipal Roads General Permit (MRGP) Grants-in- Aid work will be done on the bottom hill section of Valley Lake Road before you get to Kirk Gallant's place.
- At the moment the spring work of grading out the potholes is hampered by almost daily rain showers. With the late spring, many roads still have wet spots though most are dry. Dry weather is best for grading; the loose gravel has a chance to be packed down by traffic. Rain on a road just after it has been graded creates greasy mud ruts and difficult driving.
- **Herricks Cove Road-** Louise Anair attended the meeting to request help by the town for the first quarter mile of Herricks Cove Road; she had sent an email request earlier. The road is badly rutted and the owners along the road do not have the equipment to grade the road. The main issue for the SB is that Herricks Cove Road is a private road and the town does not want to set a precedent of maintaining private roads. In the past the road crew has graded that section of road once a year. Discussion follows about the road and ways to help out. The SB decides the town will help with the road but will charge for the gravel needed and the road crew's time to grade the road. Michael and Greg will put together an estimate and send it to Louise to share with others on the road. Work on the road will be done later this summer.

Kingsbury Branch Stormwater Master Plan (KBSMP): With the survey completely done, Michael received links to the data collected and 30% designs for the 5 designated priority sites from Watershed Consulting and the Central Vermont Regional Planning Commission (CVRPC), which he forwarded to other SB members. A story map for the KBSMP has been posted on the town's website. Also the grant for the full design of two of the village projects (There are 4 priority sites in for the village) proposed from the survey has been awarded to CVRPC for the town. The 2 proposed projects in the grant are a wetland collection basin off the school parking lot and a catch basin for runoff from the school parking lot and Valley Lake Road by the fire department/food shelf annex building. Both are designed to allow gravel and sediment run off from the Valley Lake Road and the parking lot to settle out and the water to filtrate into surrounding soil and not run into the Kingsbury Branch. Another catch basin is proposed to be placed between the post office and the fire station and another beside the church to filtrate runoff from Church Street and the bottom of Cabot Road. Michael shares visuals of the 30% designs for the proposed projects. These basins would be underground with only a "manhole cover" visible. The sediment they collect would need to be pumped out, so there is some maintenance involved. The SB expresses a concern for the frequency and cost of this maintenance which is at present an unknown. Other concerns and discussion follows. Ideally it would be good to have the full designs done this year and then through another grant have the implementation done the following summer in 2020. Including the third site between the post office and the fire department would be ideal, clearing the way for repaving of the village square. Michael will research to see if this is possible and inquire if there are catch basins in place in other towns to get a sense of their maintenance needs.

Village Paving: There has been discussion of paving the village square and the bottom of Valley Lake Road up to the school parking area. Estimates for paving both come to \$40,000. The village square is paved but the pavement is breaking up and needs to be repaved. Doing both at the same time will save expense to the town. There would be no state grant aid to offset the expense. The town would pay for this paving from its Paving Reserve Fund. It is decided to hold off on the paving until the erosion projects and the renovation of the fire station are completed, anticipating these can be done in 2020. Paul will research the patching of the village square pavement for this summer.

Town Treasurer's Report: Brandy presented the SB with financial statements. She transferred \$20,000 from the money market to cover expenses over the past 3 weeks. The town took in \$1054.70 in revenue and \$7130.37 in delinquent tax payments, leaving the total for delinquent taxes at \$66,982.

Cemetery and Town Mowing: Brandy also shared the good news that she has found someone to do the cemetery and town mowing; that person is Derek Richardson. He has the right insurance and will do the work for \$650 per mowing of all the locations. This is comparable to what the town paid last year. Derek will work under a one year contract. The motion was made to go with Derek Richardson for a one year contract. SD approves and thanks Brandy for finding someone to do the mowing.

Town Clerk's Report: Diana has been working on minutes for the Zoning Board of Adjustment meeting and for the Woodbury District School Budget meeting held on May 9. On Thursday, Laura and Diana will participate in a training on Skype about the state's new vital records laws.

Washington County Mental Health contacted Diana about doing an evening presentation about the services they provide. June 13 at the Town Hall is the tentative date, with June 6 as an alternative date. Diana mentioned briefly the Woodbury School District (WSD) budget meeting on May 9th. 32 people showed up to vote on the WSD budget. Another budget vote for the new union district will be by Australian ballot on May 28th at the Town Hall. There will be an informational meeting for the budget on May 21st, 6:00 p.m. at the Hardwick Gym.

Old Woodbury Store Project: The survey for the store property is finished and the title search is done. Diana asked if our attorney or the seller's attorney does the closing documents and is waiting for an answer. She would like to have everything ready to go when the town hears from FEMA.

Abandoned House on Ainsworth Road: Diana received a complaint about the abandoned house on Ainsworth Road and wondered if Kim Silk, as the town's Dangerous Building Officer, should be contacted. She also wondered if the bank that owns the property should be notified of the complaint. Diana offered to contact Kim and send a letter to the bank.

Listers Extension- There are some new conditions with the current use laws that will require the listers to re-evaluate listings for several properties in town. Also attempts to contact property owners have received little response, therefore the listers have requested an extension for their work on the grand list. This must be approved by the SB as stated in state statute – 32 VSA: Property Valuation and Review. It is likely they may need another extension beyond this. The board agreed to the extension.

Auditors Request: Skip Lindsay, Susan Martin, Jane Nold-Laurendeau and Brandy Smith requested SB approval for the expenditure to attend the (VLCT) Vermont League of Cities and Towns' "Government Accounting & Auditing Symposium". The board agreed to the expenditure.

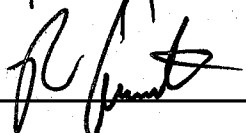
Woodbury Fire Station: The Woodbury Fire Station Committee – made up of Woodbury and Calais select board and residents- met on April 18th to interview and select an architect for a new fire department building to be built on the old Aronson property in Woodbury Village. The committee chose Patrick Kane and approved a motion to go forward with the preliminary design for the new building. When the preliminary design is done the fire department will review it and make suggested changes. A rough estimate for the new building is between \$750,000 and \$1,000,000. The new building will house the trucks, equipment storage and a dispatch office. The present fire station will be renovated to include a kitchen area and office and the annex building will be used for storage.


Health Officer: At the moment Michael, as SB chair, is the health officer by default, according to state statute and the state health department. The town is still inquiring about a health officer. Diana has put out an ad and other towns will be contacted to see about the possibility of "sharing" a health officer.

Next Meeting Date: Because the next scheduled meeting date for the SB is Memorial Day, the SB has rescheduled its meeting to Wednesday, May 29 at 6:00 p.m. at the Town Office.

Motion was made to adjourn at 7:53PM; meeting adjourned.

Approved: 29 May 2017 ✓ Date:

Paul Cerutti 

Michael Gray 

Brian Shatney 