

Town of Woodbury Select Board

June 10, 2019

Meeting Minutes

Select Board Members: Brian Shatney; Michael Gray

Town Officers: Brandy Smith, Town Treasurer; Diana Peduzzi, Town Clerk; Laura Dailey, Assistant Town Clerk/SB Secretary/Scribe; Greg Parkhurst-Road Foreman

Media: Emmett Avery - Hardwick Community Television

Meeting called to order at 6:00 P.M.

Public Comment-None

Adjustments to Agenda: Census Bureau Information Collection

Approve the Bills to the Town: Approved

Minutes from the May 29, 2019 Select Board meeting: Minutes are approved

Town Highway Report: Greg Parkhurst came before the board and reported that the grader has new tires and has been working on East Hill, Sand Hill Road and Dog Pond Road. Cranberry Meadow Road and Scribner Road are also being worked on. Greg also hoped to do the Herricks Cove Road work this week.

The road crew purchased an Ipad for their various projects. They were advised of some apps they can use to read slope, crown and grade, and that they can use the GPS and camera functions to document pre-work projects, work done and storm damage.

Census Bureau: The board reviewed the paperwork sent by the census bureau requesting information about new construction, which may not be listed. The SB agreed that the town would participate and asked Laura to fax a response by Thursday.

Town Treasurers Report: Brandy presented the board with financial statements. She set up the Woodbury School Building fund for the school roof repair project. A check, totaling \$45,063.42, was cut from Orleans Southwest Supervisory Union (OSSU) and one more check of an equal amount will be coming at the beginning of the new fiscal year. She also deposited \$6,231.45 in revenue from recording fees, prepaid taxes, zoning permits, dog licenses and delinquency payments. She transferred \$16,000 to cover some of the expenses. Brandy also mentioned that payments scheduled in the Memorandum of Understanding (MOU) signed by the town and the fire department is due on July 1, and it is a large sum to come out of the general fund before we have collected this year's taxes. She sent an email to the Fire Department and will try to reconfigure some payment changes in the MOU with the fire department. The board will go over it at the next meeting with Paul and Chance.

Tom Beers, the assistant treasurer will be coming into the office once a month to put more controls in place for oversight of accounting projects. Brandy will be creating accounts for each property the town owns, as advised by Bill Hall from VLCT, in preparation for a professional audit. Brandy hopes to have the \$6,100 reimbursement for the Hazard Mitigation Plan by the end of this fiscal year; if not, it would be considered a receivable for next FY.

Town Clerk's Report: Diana reported on the public records request from Mike McGlynn at the last select board meeting in reference to the Old Woodbury Store project. She also gave him the town's financial information for expenses it had paid for the project and contact info for the Regional Planning Commission and the Agency of Natural Resources for expenses they have extended towards the project.

The Vermont legislature passed a law increasing the recording fees. Part of the change is that we must go back to setting aside \$4 per recorded page for restoration of records. The statute clarifies that the restoration fund can also be used for vault improvements and digitization of records. The SB discussed how that is done with Diana. To convert to digitization of records, the town must hire a company (there are a few options) to come in and scan the information and set up a system for records review. Also needed for this would be a public computer for people to do research at the town office. She does not see a need for this in the near future.

Diana wondered about mailing a notice of the upcoming school vote for the articles to be voted on for the operation of the new school union district to Woodbury residents. She would like permission from the board; the board approved the mailing. Michael requests she let someone on the school board know of her plan and include contact information for Woodbury school board members if residents have questions.

On Thursday, June 13th at 6 p.m., at the Town Hall, Washington County Mental Health will be conducting a forum on mental health and addiction issues.

Old Woodbury Store Project: Diana took videos of the May 20th flooding in the village and sent it to Lauren Oates at Vermont Emergency Management. She also mentioned filling the holes by the store caused by the flooding. The retaining wall across Route 14 also has a couple holes in front of it and is leaning into the brook. No one was sure if the leaning existed before the flooding and who might be responsible for the repair. Discussion of Chris Wright's boundary line will occur when the town owns the old store property. Diana also stated that the attorney has not billed the town yet for the title search.

Central VT Humane Society Contract: The board would like Kim Silk, Woodbury's Animal Control Officer, to give his input before signing the contract and postpones signing until its next meeting.

Select Board Adjourns at 7:23 p.m.

✓ Approved: 24 June 2019

Date:

Michael Gray Michael Gray

Brian Shatney Brian Shatney