**Town of Woodbury Planning Commission**

**September 16, 2019 Meeting Minutes**

## Planning Commission Members Present*:* Thomas “Skip” Lindsay-Chair; Michael Gray, Vail Leach; David Barnowski, Susan Martin

 The meeting was called to order at 6:02 PM

**Municipal Planning Grant Application:**

Several documents were presented during the meeting including:

* Town Plan project timeline
* Town Plan project budget
* Notes from a meeting between Skip and Clare Rock, Senior Planner at the Central Vermont Regional Planning Commission (CVRPC)
* Municipal Planning Grant (MPG) selection process and competitive criteria scoring outline
* Woodbury’s Municipal Planning Grant application narrative

Skip explained that the Department of Housing and Community Development (DHCD) uses competitive criteria to score and rank applications.

The meeting focused on edits to the 16-part MPG grant application narrative. The planning commission’s challenge is to create a concise and informative document that will enhance the likelihood of Woodbury being awarded grant monies. Grant application is due on October 1, 2019.

**Municipal Enhanced Energy Planning:**

Michael commented on an email from the CVRPC indicating that they have funds to help Towns draft enhanced energy plans at no cost to the Town. (Note that energy plan is basically beefed up energy sections of a town plan which indicates how a town can be working towards increasing use of renewable energy and ensuring towns have a greater say in the renewable energy permitting process.)

The group agreed that we should move forward and accept this opportunity.

**Next Meeting:**

6:00 PM October 21, 2019 at the Town Office.