Town of Woodbury Select Board

December 9, 2019

Meeting Minutes

Select Board Members: Brian Shatney; Michael Gray; Paul Cerutti
Town Officers: Diana Peduzzi-Town Clerk; Brandy Smith-Town Treasurer; Laura Dailey-Assistant TC/Scribe
Members of the Public: Robin Durkee, Lynn Gallison
Media: Griffen Lucier-HCTV
Michael called the meeting to order at 6:00 P.M.
Adjustments to Agenda: Rural Community Transport (RCT) appropriation petition
Public Comment: None
Approve the Bills to the Town: Bills approved
Approve Select Board (SB) Meeting Minutes: Minutes from the 11/25, 2019 SB meeting and 12/07 Special SB meeting approved.

Town Highway Discussion- Lynn Gallison came before the board to continue the discussion from the SB 11/11/2019 meeting. Various options for town highway trucks were discussed, focusing on the larger trucks and their replacement. Lynn feels the 10 wheel dump/plow trucks would hold up for several more years given the road crew's maintenance of the trucks and their present condition; holding off on their replacement would save the town money. The SB has discussed trying to separate the replacement of these trucks by a few years so the town is not burdened with a large payout of highway funds. The SB will need to make a decision on the 2013 truck soon. Other thoughts on the trucks discussed are using smaller trucks, like the Lo-Pro, for winter plowing and a smaller truck, like the 550, for salt as it is now used...only with a flat bed and add-on spreader for the winter salt. Repair versus replacing the excavator is discussed; as is winter sand purchase and hauling. Lynn also feels the present grader, though old, is adequate for the town. Lynn suggests the addition of a "ripper" blade on the front of the grader designed to break up the gravel well below the potholes, followed by grading to better remove the potholes on the roads. The purchase of a good used tractor and mower is suggested. Lynn states his suggestions are not meant to be spiteful of the road crew but that he feels strongly that changes need to occur and that some of his ideas about equipment and work management could save the town some money. He states he wants to help, not to cause anyone trouble. He feels the SB and road crew can do better and this is in everyone's best interest. Lynn states he is trying to cure some problems he has been looking at for a long time. This is a brief synopsis of a 45 minute conversation. For more detail refer to the Hardwick Community Television (HCTV) recording of this meeting, accessed on the internet at **hctv.us**

Town Treasurers Report: Brandy presented financial statements. She points out that until Tom does the bank requisitions for November the statements show that the money market is negative. Over the past two weeks the town has taken in $5236.88 in delinquent tax payments and $945 in cash receipts. Brandy has invited Mike Gilbar, a financial expert with the Vermont League of Cities and Towns (VLCT) to meet with the SB at its 12/12 budget meeting to discuss the town's Highway Equipment Reserve Fund (HERF) and the payment to the town from Swenson Quarry. Brandy sent an email to Gillespie about the fuel contract but hasn't heard back from them yet. Brandy and Diana have finished the draft government budget together for the 12/12 budget meeting. Michael will meet with Greg and prepare a draft of the highway budget as well.

Town Clerks Report: Diana has been catching up on her recording and has begun work on the town report.

Old Woodbury Store: More asbestos has been found at the old store. Diana informed Ben Rose of Vermont Emergency Management (VEM), the Vermont liason for the Federal Emergency Management Agency (FEMA), of the discovery and was informed there is additional money, $10, 718, that could be provided through the grant. A change order (CO) for the additional asbestos removal expense will be requested of Blue Mountain Excavating. Blue Mountain had also requested an increase of 5% of the original bid for the long wait and winter work; this increase was approved by the SB at an earlier meeting. A formal CO will be requested by the SB of Blue Mountain for this 5% increase. A motion was made to approve the additional costs to be paid by FEMA; the town will need to provide a 25% match. Motion was approved. Michael also shared that he had been informed VTrans has begun the planning for the work of replacing the culverts that run under Route 14 at the old store site.

Rural Community Transport (RCT) Appropriation: RCT has requested a $500 appropriation be added to the town meeting warning for FY 21. They provided the text for a petition to gather signatures to be on the agenda warning. Paul points out that the SB has the authority, designated in state statute, to place this on the warning without the petition. All SB members are in approval of this appropriation but decide to go through the petition process to gage town support for the RCT bussing project.

Town Highway Report:

Buck Lake Brook/Cabot Road Repair- Brandy received a statement from VTrans about the change in the scope of work for the bank "repair' and has sent the payment to the contractor for the work. The report for the reimbursement to the town for this work and other road repairs from the May 20, 2019 storm still needs to be done. This work will be paid by VTrans through an emergency grant; the town will provide a 10% match. Shauna Clifford and Jaron Borg also met with Ron Rathburn to discuss his concerns with the work done and the flooding that frequently occurs in the ravine that Buck Lake Brook is channeled through on its descent into the village. The long ago proposed overflow culverts for Buck Lake Brook on the town road leading to Dan Jarnis's house, above Ron Eathburn's house, are briefly discussed. The SB feels it would be good to prioritize this project for the near future.

Better Roads Grant/Valley Lake Road Update- The grant paperwork is almost done and with the addition of some support material will be submitted by the 12/13 deadline.

Full Design Grants for the Kingsbury Branch Stormwater Master Plan (KBSMP) - Grants to help pay for the full design of the 4 projects sited in the village by the KBSMP are discussed. One grant has been awarded for two designs and another grant application is ready to be submitted for the other two but needs the approval of a support letter from the SB. The work on the grants is being done for the town by the Central Vermont Regional Planning Commission (CVRPC). At the 11/25/2019 SB meeting, the SB decided to drop its pursuit of these full designs. In preparation for the Better Roads grant Michael used a lot of material gathered in the KBSMP for the application and realized the pursuit of these projects would enhance the town's chances to receive the Better Roads grant. The work done for the Better Roads grant is road work that would need to be done in preparation for the implantation of any of the erosion/runoff systems called for in the KBSMP and also will serve as remedial interim controls for the erosion and flooding issues that have long been a problem at the bottom of Valley Lake Road. Implementation of the systems will also be through a grant award process and could take a number of years to happen. He asks the SB to reconsider its earlier decision and to pursue the design grants. The SB agreed to change its earlier decision and continue with its pursuit of the full design grants and votes to sign the support letter.

Old Quarry Road Spur-Warning to re-open the October 9th hearing- The SB met on Saturday, 12/07 to discuss the fact that the survey that was done for the spur has revealed part of the spur

and right of way is on the property of Roy Eastman and Linda Sheehy. Woodbury's town lawyer, Michael Tarrant, laid out three options on how to proceed with this new information. One was to reopen the hearing to consider this new information and lay out the Eastman/Sheehy property that the spur lies on as a town highway. The second option is to start the whole hearing process over and the third was to move that section of the spur so that the spur lies solely on Coleman Parker's property. The SB votes to go with the first option to re-open the hearing and also approves by vote the warning for the reopening of the hearing. The SB signed the warning notice. Diana served as witness and also signed it. Diana will oversee the public notification of the warning. This second phase of the laying out of the Old Quarry road spur will be held on Friday, January 10, 2020 at 9 a.m. The hearing will be held at the town office and there will be a site visit prior to the hearing.

Road Crew Work Report- The road crew is focused on the winter work of plowing and sanding and keeping the equipment in working order to do that. With lulls in the weather they have been making repairs to the excavator and have put a new wooden bed on the large trailer.

Paul and Lynn met with Greg Adams and Peter Dailey (Greg Parkhurst was on vacation) last week to discuss some of the issues Lynn has brought up. Paul said the meeting went well. Individual meetings with the road crew members are discussed and SB agrees this would be a good thing to do to allow the members the chance to express their feelings towards these changes being discussed and to air any grievances they may have. Some of the changes being discussed are the establishment of a road commissioner in addition to the present road foremen. The road commissioner would guide the work to be done and the road foreman would manage the crew to do the work. Also suggested is establishing an electronic log system for all the road crew members that would track their time, the work projects they did and the materials purchased and used for each project on a daily basis. Greg P. already keeps a journal log of this at the garage. Skip Lindsay created a template for an electronic log. Tim Neill already oversees such a log for the fire department and could do that work as part of his road crew work. The work to implement some changes for town road work and management is still in a discussion stage and will continue.

Town Hall Roof Repair: All the work, outside and inside is done. Robin asks about the flashing where the roof comes together with the back wall. She expected the flashing would be one solid piece and wondered if there would be leakage where the pieces join. Laura will ask Peter how much overlap there is between the pieces; if the overlap is large enough, there should be no issue with leakage.

Executive Session: Citing 1 VSA Sec. 313(a)(1)B., Labor Relations Agreements with Employees

A motion was made to enter into executive session at 7:50 p.m., citing 1 VSA Sec.313 (a)(1) B.

The SB came out of executive session and reopened the meeting at 8:10 p.m. No decisions were made. The personnel policy will be reviewed with the purpose of making of a few revisions in the near future.

The meeting was adjourned at 8:12 p.m.

Date Approved: 12.23.2019

Paul Cerutti _____

Michael Gray Michael Gray

Brian Shatney Brian Shatney